



# PREQUALIFIED TENDERING MIGRATION SAP S/4HANA

Aqualectra N.V. ('Aqualectra') is the utility company of Curaçao, responsible for the production and distribution of electricity and water and the delivery of the accompanying services such as metering, installation and billing.

## The requested services

Aqualectra is inviting well-experienced bidders to submit a proposal for the "Migration SAP S/4HANA".

Aqualectra is embarking on a crucial digital transformation journey. At the heart of this endeavor lies the migration of the SAP ECC system to the cutting-edge SAP S/4HANA platform. This migration represents a pivotal step in modernizing Aqualectra's ERP landscape, unlocking new levels of efficiency, agility, and innovation across business operations.

It is crucial to recognize that this project is more than just a routine upgrade or technological improvement. Aqualectra's migration to S/4HANA is a strategic move aimed at transforming business operations and driving sustainable growth. This transition will enable Aqualectra to operate more efficiently, innovate continuously, and lead Curaçao into the future by transforming utilities.

## Tender type

Public tender with prior selection.

## Requirements

When registering for the project, the following data and/or documents must be provided through a One Drive Folder". Of the various requirements, the following are the most important ones:

- Participants must provide a certificate of good conduct, issued by the Minister of Justice as referred to in articles 2 and 15 of the National Ordinance on judicial documentation and certificates of good conduct, not older than 6 months (VOG) or a Police report or certificate of good conduct **[International and Local participants]**;
- Proof of payment and/or compliance with payment of tax premiums, as issued by the tax authority **[International and Local participants]**;
- Proof of payment and/or compliance with social security premium payments, as issued by the SVB, not older than 3 months. Proof of the request to the tax authority and the SVB is sufficient **[Local Participants, Curacao]**;
- A certified extract from the Chamber of Commerce and Industry trade register, if it concerns a legal entity, not older than 3 months **[International and Local participants]**;
- A statement from the clerk of the court of first instance of the Joint Court of Justice or the competent authority indicating that the legal entity is not bankrupt or in liquidation, or that the activities have been discontinued or against whom a payment moratorium exists [not older than 3 months] **[International and Local participants]**;
- Copy of passport of company contact person;
- Company name, contact person, address, phone, and email address;
- Organizational structure and education, professional qualifications of the company's personnel direct responsible for the project delivery;
- Proven record of successfully completing at least two similar S/4HANA migrations;
- Proof of an Official SAP partner;

- Certified consultants in SAP S/4HANA;
- Company has existed for at least 5 years;
- Experience in the utility sector;
- Proof to be financially stable and able to successfully complete the project without financial difficulties [required Bank statements/Bank reference].

**Note: in case of not submitting or submitting incomplete versions of any of the above-mentioned documents, the respective company will be automatically disqualified.**

## Applications

The deadline for sending an email to [s4hanamigration@aqualectra.com](mailto:s4hanamigration@aqualectra.com) by the interested parties to receive the "OneDrive Folder" to upload the requested documents is August 16, 2024.

Aqualectra will send a "OneDrive Folder" by email on August 19, 2024, to the parties who have shown interest in the prequalified tendering. Through this "OneDrive Folder," all participants have the opportunity to submit the required documents. On September 03, 2024, until 02:59 pm (GMT-4) there is a possibility to upload the required documents.

At exactly 03:00 pm (GMT-4) sharp it will no longer be possible to upload documents.

## Selection for invitation to tender

All received information will be used for the evaluation and selection of the bidders who will be invited to bid. A maximum of six (6) bidders can be selected. If it turns out that there are more than six qualified parties, the selection for invitation will be determined by drawing lots.

## Invitation to tender

On behalf of the contracting authority, the first invitation for clarification and the tender documents will be sent on September 12, 2024, to the interested parties.

## Information and clarification on tender

A clarification meeting will be held on September 20, 2024. The clarification minutes will be sent on September 27, 2024. The deadline for submitting clarifying questions is October 04, 2024. Aqualectra will send the answers to the clarifying questions to all participants simultaneously on October 11, 2024.

The deadline for the submission of the proposals including all required documents via the **designated "OneDrive Folder"** is from October 25, 2024, till November 01, 2024, **until 09:59 am (GMT-4)**. The opening of the proposals will take place on November 01, 2024, at **11:00 am (GMT-4)** during a Teams meeting and will be recorded.

**The National Decree on procurement rules P.B. 2018, no.9 applies to this tender, unless deviation hereof is specifically expressed.**